

**PIA**

**Pakistan International Airlines**  
Procurement Logistics Department  
Purchases Technical Commercial Section  
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**REF: 013N60008/CATERING VAN/2016**

**Date: December 23<sup>th</sup> 2016**

**Tender Cost: PKR 5,000**

**INVITATION TO TENDERS AND INSTRUCTIONS TO TENDERERS**

M/S \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subject: **Tender Document for Complete Renovation of CATERING VAN Made by (CTV DOLL) PIA-1908 at KHI**

**Dear Sirs,**

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below:-

**A) SUBMISSION OF TENDER**

1. You are required to send your sealed tenders **In “Single Stage Two Envelope”** Basis addressed to General Manager P&L, PIA Procurement & Logistics Building JIAP Karachi by **23/January/2017**. The tenders may be dropped in the tender box marked as **“Tender Box Commercial Purchases”** placed at the entrance of the PIA Procurement & Logistics Building latest by **10:30 hours** on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. Tenders will be opened at 11:00 hours the same day in the presence of tenderers.

2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement & Logistics in this respect shall be final and binding.

**EARNEST MONEY**

The Tender should be accompanied by a **2%** (two) of the tendered value having been deposited in terms of a Pay Order payable at Karachi in lieu thereof in the name of **M/S PAKISTAN INTERNATIONAL AIRLINES** as interest free Earnest Money (Refundable) in Financial Proposals. Earnest Money in any other shape shall not be accepted. Earnest / Security Money deposited against a running contract (s) work orders(s) shall not be transferable as earnest money for any other tender. All tenders without Earnest Money shall not be considered.

## **SECURITY DEPOSIT**

The successful tenderers upon award of Contract / Work Order will be required to furnish in the amount equivalent to **5%** of total tender value as interest free Security deposit in shape of Pay Order of an equivalent amount or a Bank Guarantee for an equivalent amount countersigned by the Head Office of the Bank and to remain valid 3-months after the expiry period of the Contract. The Earnest Money already held can be converted into Security Deposit and balance amount if any shall be deposited as above.

## **PREPARATION OF TENDER**

Tender will be opened on “**Single Stage two envelopes**” basis. All bidders must submit **two sealed envelopes** “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of Technical Proposal by PIA Management is received. Financial Proposal of only those bidders will be opened whose Technical Proposals are found acceptable and Evaluation report uploaded on PPRA/PIA website for 10 days.

### **Financial Proposal having following documents.**

- a) The Schedule duly filled in, signed and sealed.
- b) Pay Order for Earnest Money 2% (Refundable).

### **Technical Proposal having following documents.**

- a) Tender Fees Pay Order of RS. 5,000 (NOT REFUNDABLE)
- b) Company profile, Copy of GST & NTN certificate, Existing Clients, and technical literature etc.

**The outer cover of envelopes should bear address of the General Manager Procurement & Logistics, PIA Procurement & Logistics Building, JIAP Karachi - Pakistan, Tender reference number, opening date and company name.**

All information about the maintenance & repair proposed to be provided/supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein.

Particular attention must be paid to delivery time./work completion time

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) The Tenderers must indicate whether its firm / company / organization etc is registered with PIA or not. If registered then specify PIA Registration **number**.

## **PRICES**

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to **Karachi** Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Work Order / Contract.
- c) The Prices must be stated for each item separately both **in words and figures** in Pakistan Currency. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 90 days.
- e) Quotation must be written on PIA prescribed form otherwise Bids will not be entertained.
- f) Scope of work is located **practicality Karachi** station.
- g) This job is time bound. Bidder should provide the specific time schedule and ensure to strictly follow it.
- h) Any variance in schedule may liable the bidder to pay L/D charges maybe up to 2% of the bid amount.
- i) List of parts may vary subject to dismantling of engine and may amicably be settled.
- j) Delivery of overhaul engine subject to physical inspection /overhauling check by PIA's designated team.
- k) PIA may check time to time the work performance / installation of engine parts.

## **ACCEPTANCE OF TENDER**

PIA do not pledge themselves to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening with assigning reason.

**For: Pakistan International Airlines**

DGM (Purchase Technical Commercial)  
Procurement & Logistic Dept PnL Building  
Karachi Airport Pakistan 75200  
Telephone: +92 21 9904 5698  
Email: dgmpnls@piac.aero

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1. Tender Schedule / specifications Schedule - A
2. Undertaking

### **Notes:**

1- Prescribed Tenders form for the subject item may be directly downloaded from PIAC / PPRA website.

## Schedule 'A'

### TENDER SCHEDULE FOR CATERING VAN (CTV DOLL 2004 ISUZU FTR PIA-1908 AT KHI)

S. No	Equipment Name	PIA No.	EQPT MAKE	EQPT MODEL	Engine Make	Engine Model
01	CATERING VAN	1908	CTV DOLL	2004	ISUZU FTR	6HH1

S. No	Scope of Work	Qty	Unit Rate Of One Machine (RS)	17% GST (If Applicable)	Total One Engine
	Complete vehicle renovation required. Re conditioned ISUZU 6HH1(24valves)Engine on STD size made in Japan is required. Automatic transmission (Allison AT-545) with torque convertor required. Center jack seals replacement. Stabilizers seals replacement. Hyd pump replacement. PTO replacement. Radiator replacement. Hyd main valve unit repairing. Scissor rollers replacement(upper/lower). Misc hyd pipes replacement. All electrical lights replacement. Engine stop motor. Panel/dash board lights replacement. Tyres qty -06 (size 900X20)replacement. Batteries qty -02(13 plate). Servicing of AC unit. Complete denting/painting. Cabin shutter repairing. All accelerator/platforms cables replacement. Driver cabin seats and interior renovation. Any other misc work to make it serviceable condition.				

#### **Terms & Conditions**

- 1- Vendors/Service Providers must have proper workshop facility having proper tools and machinery and trained technical work force. PIA may verify the same before finalizing the case.
- 2- Vendor/Service provider must have experience of at least 10 years of performing engine overhaul and maintenance related tasks and should have good reputa in the market.
- 3- Vendor/Service Provider having experience of working with reputable organizations will be an added advantage.
- 4- Vendor/Service Provider will provide OEM's Parts and warranty of at least 06 months for parts performance and engine overhaul work.
- 5- For physical Inspection of the vehicle (if required) following person may be contacted at ISB/KHI/LHE.

S #	Station	Date of Visit	Contact Person	Land Line / Cell	Address
I	KHI	24 Hrs prior to spot visit			Ramp Services Division,

Thanking you,

TENDERER'S SIGNATURE \_\_\_\_\_ DESIGNATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Email \_\_\_\_\_

GST No. \_\_\_\_\_ NTN NO. \_\_\_\_\_

SEAL \_\_\_\_\_

**Annex 'A'**

**Technical Bids Evaluation Criteria**

Company Name: \_\_\_\_\_ ( Bidder's Name )  
Total Marks: 50  
Qualifying Marks: 42

S.No.	Particulars	Marks Distribution	Max Marks
01	NTN/GST Registration with active status	10	10
	No NTN/GST registration	00	
02	Workshop with trained manpower facility	10	10
	No Workshop and trained manpower facility available	00	
03	10 Years experience in aviation industry	10	10
	10 Years experience without aviation industry	07	
	Less than 10 Years experience	00	
04	Installation of OEM/Parts with six months warranty	10	10
	Non compliance of above	00	
05	Completion of task within month	10	10
	Completion of task within two months	05	
	Completion of task more than two months	00	
<b>MAX MARKS</b>			<b>50</b>

<b>BIDS WEIGHTAGE FORMULA</b>
TECHNICAL EVALUATION = 70%
FINANCIAL = 30%

Subject: **UNDERTAKING TO EXECUTE CONTRACT**

Dear Sir,

1. We / I, the undersigned tenderer do here by confirm, agree and undertake to do following in the event our / my tender for the Services/Parts is approved and accepted: -
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.
4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money held by PIA shall stand forfeited and we / I shall not question the same.

Tenderer's Signature \_\_\_\_\_

Name in Full \_\_\_\_\_

Designation \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone / Fax # \_\_\_\_\_

N.I.C. # \_\_\_\_\_

Seal \_\_\_\_\_

Date \_\_\_\_\_