

# Statement of Ethics & Business Practices

- The Corporation's policy is to conduct business with honesty and integrity and be ethical in all its dealings, showing respect for the interest of those with whom it has relationship.
- The Corporation complies with all laws and regulations. All employees are expected to familiarize themselves with laws and regulations governing their individual areas of responsibility, and not to transgress them. If in doubt, employees are expected to seek advice. The Corporation believes in fair competition, and supports appropriate competition laws.
- The Corporation does not support any political party nor contributes to the funds of groups whose activities promote party interests.
- The Corporation is committed to provide services, which consistently offer value in terms of price and quality and satisfy customer needs and expectations.
- The Corporation is committed to run its business in an environment that is sound and sustainable. As a good corporate citizen, the Corporation recognizes its social responsibilities, and will endeavor to contribute to community activities, for betterment of society as a whole.
- The Corporation believes in and fully adheres to the principles of reliability and credibility in its financial reporting and in transparency of business transactions.
- The Corporation is an equal opportunity employer. Its employee recruitment and promotional policies are free of any gender bias, and is merit, and excellence oriented. It believes in providing its employees safe and healthy working conditions, and in maintaining good channels of communications.
- The Corporation expects its employees to abide by certain personal ethics, whereby Corporation information and assets are not used for any personal advantage or gain. Any conflict of interests should be avoided, where it exists it should be disclosed, and guidance sought.
- The Board to ensure that the above principles are complied with, for which the Board has constituted the audit committee, to be supportive of compliance.