

**Ref: 20010745**  
**Dated: 26-07-2020**

**M/s** \_\_\_\_\_

Kindly send your sealed Envelope on “Single Stage Single Envelope basis, quotation must be drop in the tender box marked “**Commercial Purchases**” placed in the main entrance of P & L Building, Karachi for the following item(s) latest by at 1030 which will be opened at 1100 hrs. Envelope containing tender, must mention **PIA Ref No.** and **Date of Opening. DT: 29-07-2020** PIA will not be responsible for any postal delay.

S#	Qty	DESCRIPTION	U . Rate	GST	Total
01	01 EA	<b><u>Laptop - New</u></b> <ul style="list-style-type: none"> <li>• Core i7</li> <li>• Minimum 8<sup>th</sup> Generation</li> <li>• Ram 8 GB</li> <li>• Minimum Hard Drive 256SSD or 1TB</li> <li>• Minimum 13.3” inches display</li> <li>• Original Windows 10</li> <li>• Carry Case</li> <li>• Backlit keyboard</li> </ul> <b>01 YEAR Warranty</b> <b>Brand → Dell or HP or equivalent</b>			

**A. Read Carefully → Mandatory Requirement**

1. They have quoted the rates *inclusive of all GOVT Taxes*; but; *GST Separately*.
2. Required / tendered quantity may increase or decrease.
3. Company must be OEM or OEM certified partner of OEM, Authorized Distributor of OEM or Authorized Distributor of OEM's Certified Partner can Only Participate.
4. SCM Department (PIA) will not be held responsible for any postal delay.
5. Purchase Order will be awarded to lowest Evaluated Bidder
6. **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
7. Bids / Rates must be TYPED\_on Computer OR Typewriter. Hand written bids like written by a pen, pencil, marker, pointer etc will not be accepted (Only acceptable if covered with adhesive Tape) and Bid will Be REJECTED On Spot. Rejected if Tender Fee not submitted.
8. **Validity of Quote:** Quote must be valid for **120 Days** countable from date of opening of Technical Bid.
9. **Registration of Firm:** Participated must be registered with FBR (active Tax Payer in GST) as *Importer, Distributor, Whole Seller, Stockiest, General Order Supplier*
10. **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
11. **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
12. **Guarantee / Warranty:** Guarantee & Warranty must be provided. (if Applicable)
13. **Payment Terms:** Payment terms **NTD** (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
14. **Deduction of Tax:** Income Tax will be deducted at source.
15. **Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

Yours truly,  
 For Pakistan International Airline

**MGR Purchases Commercial**

Authorized Signature of  
 Supplier with seal and Designation: \_\_\_\_\_