

## TENDER NOTICE

### ANNUAL CONTRACT FOR MAINTENANCE, CLEANING SERVICING OF ELECTRICAL FITTING FIXTURES INSTALLED AT WIDE BODY, PNEUMATIC COMPLEX & ALL ENGINEERING AREA - KAP

- Sealed Bids are invited from 'B' Class enlisted Electrical PIA Contractors
- Interested firms are required to submit duly completed tender along with required documents as per check list.
- Interested parties can collect detail tender documents from PIA Office of Dy: General Manager Utilities during office hours.
- The bidding will be conducted on single stage single envelop basis, as per PPRA Rule # 36(a).
- Pay Order equal to Rs. 90,000/- of bid money (refundable) must be attached with financial bid.
- The rates quoted should be valid for a period of 90 days from the date of bidding.
- The bids along with supporting documents must be submitted in Manager Finance Office, 2<sup>nd</sup> floor PIA Head Office Karachi Airport, Karachi latest by 27<sup>th</sup> November 2024 at 1500 HRS. Financial bids will be opened on the same day at 1530 HRS in the presence of bidder or their representatives who wish to attend the proceedings at General Manager (Facilities Management Division) office, Flight Operation building.

DY: GENERAL MANAGER UTILITIES  
FLIGHT OPERATION BUILDING  
1<sup>ST</sup> FLOOR PIA HEADOFFICE  
TEL#99044267-3819

DOCUMENTS CHECK LIST

Ref: DGM (U)/ELECTRIC/F&F/ENGG/2024

Date: 19-11-2024

ANNUAL CONTRACT FOR MAINTENANCE, CLEANING SERVICING OF  
ELECTRICAL FITTING FIXTURES INSTALLED AT WIDE BODY, PNEUMATIC  
COMPLEX & ALL ENGINEERING AREA - KAP

M/s. \_\_\_\_\_

1. BID DOCUMENTS

S.NO.	DOCUMENTS	AVAILABILITY	
		YES	NO
01	Sealed Envelope of Bid	<input type="checkbox"/>	<input type="checkbox"/>
02	Experience of Last 05 Years for Operation Maintenance & servicing Contracts (Minimum 03)	<input type="checkbox"/>	<input type="checkbox"/>
03	Valid NTN certificate.	<input type="checkbox"/>	<input type="checkbox"/>
04	Detail of dispute/ arbitration/ litigation, if any.	<input type="checkbox"/>	<input type="checkbox"/>
05	All required Documents for participating in the Bid process are available.	<input type="checkbox"/>	<input type="checkbox"/>

SECRETARY TENDER COMMITTEE

SECRETARY MINOR WORKS COMMITTEE

MEMBER TENDER COMMITTEE

MEMBER TENDER COMMITTEE

MANAGER FINANNCE WORKS

GENERAL MANAGER (F.M)

## **SCOPE OF WORK**

1. Comb wave dust / cleaning of Transformer 1500KVA.
2. Comb wave dust / cleaning of Transformer 1000KVA.
3. Comb wave dust / cleaning of Transformer 1250KVA
4. Comb wave dust / cleaning of OCB's Trolleys.
5. Fixing of Slica jail in all Transformers
6. Electric Complains of entire Engineering Area.
7. Electric complain Of Wide body Area
8. Electric complain of Plating Shop.
9. All OCBs On when tripped on / off
10. Checking of All switch rooms of All Engineering areas
11. Electric complain of PIA Hangar 01
12. Electric complain of PIA Hangar 02
13. Streets lights off and on of all Engineering Areas
14. Electric complains of Line Maintenance 01
15. Electric complain of Line maintenance 02
16. Electric complains of Block Overhaul
17. Electric complain of Engine Overhaul
18. Electric Complain of Radio Overhaul shop
19. Checking & repairing of all Electrical panels of L.T
20. Electric complain of Radio Overhaul
21. Electric complains of all 5000 &6000
22. Electric complains of SRS
23. Electric complain of instruments of Overhaul
24. Electrical complains of Component Overhaul
25. Electrical complains of Pneumatic shop
26. Electrical complains of Electric Overhaul
27. Electrical complains of Test House & QEC
  
28. Checking of power factor installation.

## **TERMS CONDITIONS & PENALTY CLAUSES**

- Contractor shall have to execute an agreement with PIA on Rs. 500/- Court Stamp paper.
- Any damaged or default in arrangements shall be at contractor risk and cost.
- The contractor shall ensure that their site staff strictly maintain discipline at PIA premises and strictly comply with the instructions issued from time to time by the management.
- Proper uniform with pair of shoes will be provided by the contractor to their deputed staffs.
- Arrangement of entry passes are contractor's responsibility and must ensure that the staff appointed by him for daily duty at PIA bear good moral character and must be cleared from SSP Office Karachi Police.
- Proportionate amount (Equal to one-day salary of one employee) will be deducted if any absent and contract may be cancel in case of continuously absence of contractor's staff or any default of condition repeatedly.

- Contractor or his Supervisor shall fully responsible for up keep of all installation under his supervision.
- This tender period of completion required for one year and two more years extendable (total 03 years) on same Terms & Conditions by mutual understanding of PIA & Contractor.
- The contractor shall pay the salary of its staff during the first week of the month irrespective of their bill cleared or not by the Corporation (PIA).
- All Applicable Taxes shall be deducted from contractor monthly bill.
- Contractor should arrange Man power as required on 24 Hours basis 365 days even gazette holidays & also in strikes.
- The contractor should follow all applicable laws and procedure of the company and a there the safety policy of PIAC.
- All deputed staff should be qualified as the designation demand like relevant experience i.e. five years or matriculated / technical knowledge regarding their jobs / assignments and also can fill the complaint log book cleanly.
- Contractor must provide complete tool to staff deployed. (Ton Tester Set, Drill Machine Set, Iron Ladder All Size I-E 06 ft, 08 ft, 10 ft & 14 ft, Cable Meggar.
- PIA will not provide any Tools will provide only material if required.

### **PENALTY CLAUSE**

1. 500 per day penalty will be imposed in case of not proper uniform.
2. 500 per day penalty in case of Non Availability of Electrician / Staff at Site
3. 500 per day penalty in case of Non Availability of Complaint Book and Shift Book

### **STAFF REQUIRED**

02 Nos Electrician must be available at site on round the clock basis 24/7.

01 No Electrician must be available at site on General Shift 09:00 to 18:00.

The contract is based on servicing instead of manning which simply means that the contractor is responsible to provide the servicing of fitting fixture of electrical items without being asked the number of staff. But the contractor may be advised to provide the shift pattern of the deputed staff for the smooth functioning.

Reliever & Helper if required is the responsibility of contractor at his own risk & cost. Staff should also available on Saturday, Sunday and any Gazette Holydays or as per office requirements as follows,

All weekends & Gazette holidays are inclusive and no extra claim shall be entertained for operation & maintenance work or official holidays if required. One day weekly off may be allowed to workers as per labor law in such a way that operation should not suffer

**TERMINATION OF THE AGREEMENT**

Without prejudice to any another available right / remedies, PIA shall have the right to terminate this agreement at its opinion for any reason specifically provided herein under or other ways in case of any breach of this agreement by the contractor notwithstanding anything contained in this agreement each party shall have the right to terminate this agreement without assigning any reason or cause thereof upon 30 days written notice to the other party through registered post and / or confirmatory facsimile.

PIA shall be entitled to terminate this agreement forth with at any time upon serving notice in the event of misconduct either on the part of the contractor or its employee (s).

The termination shall be without prejudice to the accrued right and liabilities of either party prior to termination.

**TERMINATION**

- Either party shall have the right to terminate this agreement by giving one month written notice to the other party.

**FINANCIAL PROPOSAL**

	DESCRIPTION	AMOUNT
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1	TOTAL AMOUNT PER MONTH INCLUDUNG ALL TAXES	
2	TOTAL AMOUNT PER YEAR INCLUDUNG ALL TAXES	