

HIRING OF HOTEL SERVICES

FOR ACCOMMODATING PIA TRANSIT & DELAYED FLIGHT PASSENGERS AT MULTAN

INSTRUCTIONS TO BIDDERS

Pakistan International Airlines Corporation hereby invites sealed bids from eligible 2, 3, 4 & 5 star hotels to present their best offer for the provision of passenger layover services for its transit & delayed flight passengers.

Bidders are required to submit their sealed bids on or before March 22, 2021 **till 1200 PST** at following addresses:

Mr. Baqir Raza Naqvi
District Manager, PIA
PIA Booking Office,
65-Abdali Road, Multan.
Phone: +92-61-9200396
+92-61-9200024-2205
FAX: +92-61-9200071
E-mail: muxuupk@piac.aero

TERMS AND CONDITIONS

This contract will be for three years, with **60 days Exit Clause**.

Bids will be opened the same day at **1230 hrs LT** in presence of all participating hotels who wish to attend.

Tender Opening will be based on **“Single Stage Two Envelopes Bidding Procedure”**. Accordingly, interested hotels are requested to submit a Single Package containing two separate envelopes titled as **“Technical Proposal”** and **“Financial Proposal”**. The **“Technical Proposal”** shall have all details of Offers without Rates while **“Financial Proposal”** shall contain Rates only.

Initially, only the envelope marked as **“Technical Proposal”** will be opened and Technical Evaluation/ Site Inspection will be carried out thereafter.

After technical evaluation, the **“Financial Proposal”** will be opened publicly at a time and date that will be communicated through email or phone to the technically qualified hotels well in time.

The **“Financial Proposal”** of hotels found technically non-qualified will be returned Un-opened to the respective bidders.

PIA will be at liberty to revise the requirement or annul the whole tender proceedings at any stage.

No tender will be entertained after expiry of the aforesaid date & time. PIA will not be responsible for postal delays or any other reason.

PIA reserves the right to reject any tender in part or full after assigning a reason, however PIA will not be required to justify the grounds of rejection.

Request for Proposal					
Specifications				YES	NO
Mandatory/Complimentary Services		Buffet Breakfast OR Any One Buffet Meal Per Room Night			
		Internet/Wi-Fi facility IN ROOM, 24 hours basis			
		Once PIA contacts the hotel for providing accommodation to passengers, the hotel shall be obligated to provide its own accommodation			
		Unless decided between PIA and the hotel passengers will not be accommodated at any other place on behalf of the hotel.			
		One meal will be complimentary if passenger is checked in after breakfast time			
		Allocation of room shall be single occupancy; however, adjustment can be made in case family or group of passengers.			
Taxes		Room Rates include Taxes			
Transport		Room Rates include Transport from Airport to Hotel and vice versa.			
Conformance To Specifications	Suitability Of Location		Within 10 Km from airport		
			More than 10 Km from Airport		
	Valid Certification		5 star		
			4 star		
			2 & 3 star		
	Special Persons Arrangement		Lift		
			Wheelchair		
			Ramp		
	Hotel Amenities		Tooth Brush & Paste		
			Shaving Kit		
			Shampoo & Conditioner		
			Comb		
Soap					
		Body lotion			

	No of Rooms Available		More than 40 rooms		
			Up to 40 rooms		
	Other Specification			Temperature/Humidity Control (Individual Rooms)	
				Allocation on higher floors with lowest noise level, situated away from in-house clubs etc	
				Fridge	
				To make available the services of a Doctor to handle any medical emergency. The hotel shall invoice PIA for medical charges so incurred.	
				Pakistani News and Entertainment TV Channels	
				Any Other Complimentary Service	
	Hygiene Standards of the hotel			Environmental hygiene	
				Floors and floor coverings	
				Bedding	
				Common facilities and public toilets	
				Personal hygiene of staff	
	Security			Security	
	laundry Services			24 hours Service	
	Restaurant			24 hours Service	
Past History Of Accommodating PIA Or Other Airline's Passengers			Accommodating PIA Passengers		
			Accommodating Other Airlines Passengers		

FINANCIAL BID DOCUMENT

Name of hotel _____

Single Bed	Double Bed	Breakfast	Lunch	Dinner	Complete package for 24 hours stay including tax
Rates per room per night including all taxes	Rates per room per night including all taxes	Rate including all taxes	Rate including all taxes	Rate including all taxes	Detail of Taxes included in above rates

Seal & Signature of Hotel/Bidder _____