

**Pakistan International Airlines**  
Supply Chain Management  
Commercial Purchases Section  
Tel: 99043304, Fax: 34570120  
E-mail: [dgmpc@piac.aero](mailto:dgmpc@piac.aero)

REF: PR-20010146

Dated: 19-10-2020

Tender Cost: PKR 500

M/S \_\_\_\_\_

Subject: **Tender Document for the Procurement of Photo Copier Machine**

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below: -

**A) SUBMISSION OF TENDER**

- You are required to send your sealed tenders in **“Single Stage Single Sealed Envelope”** Basis addressed to the General Manager Procurement, PIA SCM Building PIA Head Office Karachi by **04-11-2020 Wednesday**. The tenders may be dropped in the tender box marked as **“Tender Box Commercial Purchases”** placed at the entrance of the PIA SCM Building latest by **10:30 hours** on the specified date. Must mention PIA Reference No. & Date of Opening, Tenders will be opened at **11:00 hours** the same day in the presence of tenderers.
- PIA will not be responsible for any Postal Delay.

S. No	QTY	DESCRIPTION	U.RATE	GST	TOTAL
01	01 EA	<p><b><u>PHOTO COPIER MACHINE</u></b></p> <ul style="list-style-type: none"> <li>User friendly operation via large LCD touch screen</li> <li>Copying process: Twin laser beam scanning &amp; electro photographic printing.</li> <li>Resolution: 600dpi, Multiple copy, up to 999, warm up time: 15/20 seconds.</li> <li>Memory: Standard: 128MB, Maximum: 384 MB +40 GB hard Disk Drive.</li> <li>Paper input capacity: standard: 2x500-sheet paper Trays</li> <li>1 x 50- sheet by pass tray, Maximum: 3,550 sheets</li> <li>Paper output capacity: Standard 500 sheets.</li> <li>Maximum 2875 sheets, paper size A-6 to A3, paper weight: Paper tray 1 &amp; 2 / duplex tray: 64-105 g/ms</li> <li>Power source: 220-240 V, 50/60 Hz, Power Consumption: operation Maximum 1.37 kw</li> <li>Scan Speed: Maximum 52 originals per minute (MH, A4/LEF)</li> <li>Resolution Maximum, 600dpi (TWAIN: 1200 dpi)</li> <li>Bundled Drivers: Network TWAIN, scan to email: SMTP, TCP</li> <li>Destination: Maximum 50 folders / JOB</li> <li>One year Parts Replacement Warranty labor support</li> <li>Training on Site</li> <li><b><u>Category → Refurbished in Condition</u></b></li> <li><b>CPM → Copy Speed: 45 to 55 copies per minute</b></li> <li><b>Brand: Richo or Afficho or Equivalent</b></li> <li><b>Last 2 years' experience in photo copier supplies (require Previous PO)</b></li> <li>Lowest Bidder will be the one, who compliance all above requirement and specification.</li> </ul>			

- A. All participants are required to affirm that:  
B. PIA management may decide to choose only one Option.

- They have quoted the rates inclusive of all GOVT Taxes but; GST Separately.
- SCM Department (PIA) will not be held responsible for any postal delay.
- Validity of Quote: Quote must be valid for 120 Days countable from date of opening of Technical Bid.
- Registration of Firm: Participant must be registered with FBR (active Tax Payer in GST) as Importer, Distributor, Whole Seller, Stockiest, General Order Supplier
- Delivery: Delivery must be made as per Schedule given in Purchase Order.
  - **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
  - Rates on Bids must be TYPED on Computer OR Typewriter.
  - Hand written Bids like written by Pen, Pencil, Marker, Pointer etc will not be accepted and Bid will Be Rejected On Spot.
- Guarantee / Warranty: Guarantee & Warrantee must be provided. (if Applicable)
- Payment Terms: Payment terms NTD (Net Thirty Days). Advance Payment shall not be made for Commercial items.  
Hence payment term will be NTD after submission of invoices.

Declaration by Bidder: We/ I hereby affirm that all terms and conditions of the said tender have been read and understood and we / I expressly confirm and agree that our bid is in consonant to the terms and conditions of the tenders.

BIDDER'S SIGNATURE \_\_\_\_\_

BIDDER'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

Tel No \_\_\_\_\_ Email \_\_\_\_\_

SEAL \_\_\_\_\_

Yours truly,

**For: Pakistan International Airlines**

**Manager (Purchases Commercial)**