

PIA

Pakistan International Airlines
Supply Chain Management
Commercial Purchases Section
Tel: 99043304
E-mail: dgmipc@piac.aero

REF: PIAC/Ice-Tube/LHE-22
Dated: 10-10-2022
Tender Cost: PKR 6,000
E/M ; Rs 50,000

M/S _____

Subject: Tender Document for the Ice Tube Machine for Flight Kichen

Dear Sirs,

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send your sealed tenders In “**Single Stage Two Envelope**” Basis addressed to General Manager Procurement, PIA Supply Chain Management Building JIAP Karachi by **26-10-2022**. The tenders may be dropped in the tender box marked as “**Tender Box Commercial Purchases**” placed at the entrance of the PIA Supply Chain Management Building latest by **10:30 hours** on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. Tenders will be opened at **11:00 hours** the same day in the presence of tenderers.

2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

EARNEST MONEY

The Tender should be accompanied by a **Pay Order** in the name of **M/ s PAKISTAN INTERNATIONAL AIRLINES** as interest free Earnest Money (Refundable) to be placed in Financial Proposal in shape of Pay Order of an amount of PKR 50,000 or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract. Tender without Earnest Money shall not be considered.

SECURITY DEPOSIT

- A) Successful bidders, upon award of Contract / Purchase Order shall also be required to furnish an additional amount of 5% as interest free Security deposit in shape of Pay Order or a Bank Guarantee of equivalent amount (**duly countersigned by the Head Office of the Bank**), and remain be valid 3-months after expiry of the Contract.
- B) 1% in form of warranty Performance will be hold till the Completion of warranty as Described in Purchase Order and will be released after expiry of such warranty.

PREPARATION OF TENDER

Tender will be opened on “**Single Stage two envelopes**” basis. All bidders must submit **two sealed envelopes** “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of samples by PIA Management. Evaluation report uploaded on PPRA/PIA website.

Financial Proposal having following documents.

- a) The Schedule duly filled in, signed and sealed.
- b) Pay Order for Earnest Money Rs 50,000.

Technical Proposal having following documents.

- a) Tender Fees Pay Order of RS. 6,000 (NOT REFUNDABLE)
- b) Company profile, Copy of GST & NTN certificate and technical literature.
- c) Distributer OR Manufacturer or Stockist or Experienced General Order Supplier

The outer cover of envelopes should bear address of the General Manager Procurement, PIA Supply Chain Management, JIAP Karachi - Pakistan, Tender reference number, opening date and company name.

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein.

Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.

The Tenderers must indicate whether its firm / company / organization etc is registered with PIA or not. If registered then specify PIA Registration number.

Inspection

Evaluation of the sample may be carried out by the Outside well known laboratory on the expense of Supplier, on the directives of Management - PIACL. All Expenses will be borne by the Vendors. Cut Pieces and Tube shape both are acceptable at the time of technical opening and shall be treated as "Quality Sample" Only. After receiving of Purchase Order However, if found lowest, Production sample will be require in Tube shape as per specification before delivery.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to Karachi Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both **in words and figures** in Pakistan Currency. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days.
- e) Quotation must be written on PIA prescribed form otherwise Bids will not be entertained.

ACCEPTANCE OF TENDER

PIA do not pledge themselves to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening with assigning reason.

Yours truly,
For: Pakistan International Airlines

DGM (Purchases Commercial)

Encl:

1. Tender Schedule-A Technical Specifications
2. Term & Conditions

Notes : 1- Prescribed Tenders form for the subject item may be directly downloaded from PIAC / PPRA website.

Schedule 'A'

SNo	Description	Qty:	Unit Rate (Rs.)	Total
1.	<u>Ice Tube Machine</u> Quote must include Training , Installation & Commissioning	01 Nos		
			<u>GST (if App)</u>	
			Grand Total	



Tender Terms & Conditions: →

A. All participants are required to affirm that:

1. Required / tendered quantity may increase or decrease by 15%.
 2. SCM Department (PIA) will not be held responsible for any postal delay.
 3. Validity of Quote: Quote must be valid for 120 Days countable from date of opening of Technical Bid.
 4. Registration of Firm: Participated must be registered with FBR (active Tax Payer in GST) as Importer, Distributor, Whole Seller, Stockiest, General Order Supplier
 5. Delivery: Delivery must be made as per Schedule given in Purchase Order.
 6. Rejection: Item found below PIA standard shall be rejected / returned at the cost to the vendor.
 7. Rates Must be
 - Either Written Typed OR In case of being HAND WRITTEN, rates must be covered with Transparent Tape
 - Also, the vendors have to clearly mention whether the quoted rates are inclusive or exclusive of GST (Separately mentioned as per Rule). No Bid without these conditions should be accepted.
 8. Guarantee / Warranty: Guarantee & Warrantee must be provided. (if Applicable)
 9. Payment Terms: Payment terms NTD (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
 10. Deduction of Tax: Income Tax will be deducted at source.
- B. Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

TENDERER'S SIGNATURE _____ Name _____

Tel / Cell No. _____

Email _____

GST No. _____

NTN NO. _____

SEAL _____