

INVITATION TO BID**Annual Maintenance Services Contract of Machines Installed at PIA Printing Press 2022-23****(REF: GMCM/Maint.Cont /Printing Press/01/22)**

Pakistan International Airlines Company Limited, the national flag carrier, invites sealed bids from reputed service providers/companies, registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for Annual Maintenance Services Contract of Machines Installed at PIA Printing Press.

Bidding documents, containing detailed terms and conditions, etc. are available at **www.piac.com.pk**. Price of the bidding documents is Rs.10,000 (*non-refundable*, to be submitted through a pay order in the name of PIACL along with technical proposal).

The bids, prepared in accordance with the instructions in the bidding documents, must reach at **Iftikhar M. Usmani, GM Contract Management, Supply Chain Management Department, PIA Head Office, Karachi** on or before **20-04-2022** at **1030 Hrs PST**. Bids will be opened the same day at **1100 Hrs PST**. This advertisement is also available on PPRA website at **www.ppra.org.pk**.

PIACL reserves the right to reject any or all bids or cancel the tender process at any stage in line with PPRA rules.

GM Contract Management
Supply Chain Management Department,
PIA Head Office, Karachi.
Ph: 021 9904 4216, 9904 3081
E- mail: gm.cm@piac.aero,
contract.administration@piac.aero

REF: GMCM/Maint.Cont /Printing Press/01/22

M/S _____

Sub: Annual Maintenance Services Contract of Machines Installed at PIA Printing Press 2022-23

Dear Sirs,

We are pleased to invite your sealed tenders for the Contract/ Services mentioned above. In case of more than one schedule separate tender for each schedule should be furnished. The terms & conditions of the tender/ supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send your tenders addressed to General Manager Contract Management, PIA Supply Chain Management Building JIAP Karachi latest by **20-04-2022 by 1030Hrs.** The tenders may be dropped in the tender box marked as “**Tender Box Commercial Purchases**” placed at the entrance of the PIA Supply Chain Management Building latest by 10:30 hours on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Contract Management, which must reach before the closing date and time mentioned above. **Tenders will be opened at 11:00 hours the same day** in the presence of tenderers.

2. Tenders received after stipulated date & times shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Contract Management, in this respect shall be final and binding.

3. Bidders are required to submit a Pay Order of Rs. 10, 000/- (Non-Refundable) as tender fees along with Technical Proposal (Local Bidders).

B) EARNEST MONEY/BID SECURITY (Local Bidders)

The Tender should be accompanied a Pay Order payable (valid for 180 days from the date of tender opening) equivalent to 2 % of total bid value in the name of M/S PAKISTAN INTERNATIONAL AIRLINES as interest free Earnest Money (Refundable). Earnest Money in any other shape shall not be accepted. Earnest / Security Money deposited against a running contract (s) purchase orders(s) shall not be transferable as earnest money for any other tender. All tenders without Earnest Money shall not be considered.

C) SECURITY DEPOSIT/PERFORMANCE GUARANTEE (Local Bidders)

The successful tenderer upon award of Contract / Purchase Order will be required to furnish security deposit (Pay Order OR Bank Guarantee) in the amount equivalent to 05% of total tender value as interest free Security deposit and to remain valid 3-months after the expiry period of the Contract. The Earnest Money already held can be converted into Security Deposit and balance amount if any shall be deposited as above.

D) PREPARATION OF TENDER “Single Stage Two Envelope Basis”

- The BID (Tender) submitted shall comprise of a single package containing two sealed envelopes, each envelope shall be marked and will contain “**FINANCIAL**” and “**TECHNICAL**” proposal.
- On the given tender opening date only “**Technical Proposal**” will be opened in the presence of tenderers available.
- The “**Financial Proposal**” shall be shown to the parties but will be retained with PIA without being opened.
- After Technical Evaluation of the received Technical Proposals, Financial Proposals will be opened publicly at the date, time & venue to be announced and will be communicated to the bidders in advance.
- PIA will open the “**Financial Proposals**” publicly of the parties whose Technical Proposals have been found acceptable.
- Financial Proposals of the technically not-acceptable bids shall be returned *un-opened* to the respective bidders.

E) PREPARATION OF TENDER - TECHNICAL PROPOSAL:

All mandatory requirements are given in the schedule

Please give all the available technical details of the items offered by you, supported with the technical literature, brochure, drawings and pictures, client list details, authorization certificates etc.

BIDS / Tenders / Technical Proposal received shall be evaluated in accordance with the given technical specifications.

PIA’s requirements with Technical Specifications are given.

Bidders **MUST:**

- Be registered with Sales Tax Authorities. (Please attach copy of Registration Certificate).
- Quote Rates, GST, and other taxes separately.
- Bid on Prescribed Proforma issued by PIA. (Tender Schedule “A”)
- Affix the company seal on all tender documents.

Mention clearly Tender Reference on **TOP RIGHT CORNER OF PROPERLY SEALED ENVELOPE, BEARING COMPANY’S STAMP**

F) PREPARATION OF TENDER - FINANCIAL PROPOSAL

The tenders should be enclosed in double cover. The inner cover should be sealed having enclosed the following documents:

- a) Schedule “A” duly filled in, signed and sealed.
- b) Original Pay Order for Earnest Money.
- c) Undertaking on Rs. 100/= above non-judicial Stamp Paper duly signed and stamped by a Public Notary Oath Commissioner.
- d) The outer cover should bear address of the General Manager Contract Management, PIA SCM Building, Karachi Airport and reference number of the tender with opening date of tender.
- e) All information about the services /material proposed to be supplied must be given as required in the schedule to tender.

G) PRICES

- a) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- b) The Prices must be stated both in words and figures. Additional information, if any must be linked with entries on the Schedule to Tender.
- c) Offers must be valid for 180 days.

H) Duration of Contract

Contract will be awarded for the period of one year further two terms extendable on same rates terms and conditions subject to satisfactory performance.

Yours truly,

**GM Contract Management
Supply Chain Management
PIA Head Office, Karachi.
Ph: 021 9904 4101, 9904 4216
Email: gm.cm@piac.aero
contract.administration@piac.aero**

Annual Maintenance Services Contract of Machines Installed at PIA Printing Press 2022-23

Tender Schedule “A”

**Existing Machinery of Printing Press Detail as Under Work on Offset Machines
Sheets, Cards and Paper Printing Black & White and four color Printing**

Annual Contract Maintenance and Service of Following Printing Machines available at PIA Printing Press premises.

AA

Scope of work: Service & Maintenance/ Replacement of parts under:-

Sr.No	Description/Model Offset Printing Machine.	Unit	Hours (Approximately)	Rate/Hr	Total PKR
01	SORDZ/512718 Heidelberg Germany	EA	350 Hrs		
02	SORD/512745 Heidelberg Germany	EA	200 Hrs		
03	SORM/512753 Heidelberg Germany	EA	150 Hrs		
04	GTO/664993 Heidelberg Germany	EA	75 Hrs		
05	GTO/664994 Heidelberg Germany	EA	75 Hrs		
06	GTO/664991 Heidelberg Germany	EA	50 Hrs		

BB

Work on Letter Press Machines

Composing, Block Printing, Number Printing, Perforating and Die Cutting

Sr.No	Description/Model Offset Printing Machine.	Unit	Hours (Approximately)	Rate/Hr	Total PKR
01	CYLENDER (Mod;c-1) SBG19116 Heidelberg Germany	EA	100 Hrs		
02	Platen/P-1 Heidelberg Germany	EA	40 Hrs		
03	Platen/P-2 Heidelberg Germany	EA	40 Hrs		
04	CYLENDER (Mod;c-3) KSBA329944 Heidelberg Germany	EA	50 Hrs		

CC
Binding Section. Work on Machines
“B”Paper Cutting, Stitching, Washing

Sr.No	Description/Model Offset Printing Machine.	Unit	Hours (Approximately)	Rate/Hr	Total PKR
01	POLAR CUTTING (MoD:115cs)4831645 Heidelberg Germany	EA	100 Hrs		
02	POLAR CUTTING (MoD:92cs)4811687 Heidelberg Germany	EA	80 Hrs		
03	SITICHING-1 Heidelberg Germany	EA	10 Hrs		
04	GRINDING Heidelberg Germany	EA	75 Hrs		

DD
PROCESSING SECTION MACHINES Work on
Film processing/Color Separating, Copy on tracing Paper and layout making

Sr.No	Description/Model Offset Printing Machine.	Unit	Hours (Approximately)	Rate/Hr	Total PKR
01	IMAGE SETTER/FILM Processor & COMPUTER (MACO ECRM 56/USA)	EA	50 Hrs		
02	CONTACT FRAME-1 ClimschVakuprint / Germany	EA	10 Hrs		
03	PHOTO COPIER/copy On tracing paper (CANON IR3530)	EA	20 Hrs		

Total for one year (AA+BB+CC+DD) PKR	
Applicable Tax ____% PKR	
Grand Total for one year including tax (AA+BB+CC+DD) PKR	

Note:

- Quote one rate full and final including all expenses like visit charges etc. No additional visit charges shall be paid by PIA.
- All Payments shall be made on actual services provided basis.

Annual Maintenance Services Contract of Machines Installed at PIA Printing Press

EVALUATION CRITERIA

Total marks-75
Qualifying Marks-50

1. MANDATORY FIELD

A	Mandatory requirement for the company to have Maintenance & repairing setup	10
B	Years of Experience of Maintenance	
i)	More than 10 Years	10
ii)	6-10 Years	05
iii)	Less than 6 Years	03
C	Number of Technical Personnel on company roster (Strength/deployment year wise last 3 years)	
i)	More than 5	10
ii)	3 to 4	05
iii)	Less than 3	03
D	Special Requirement / Condition	
i)	NTN/GST/Registration No and Validity Date (Compulsory Requirement)	
ii)	Site/ Office Verification for Repair Capabilities	10

Note: Numbers against Field D- ii will be given to the vendors upon Site / Office Visit and verification by assigned Team, Final Decision will be taken by Evaluator.

a. Annual Turnover in PKR (Past year) (15 Marks)

- | | | |
|------|-------------------------|----------|
| 1. | Over 1 Million | 15 Marks |
| ii. | 0.5 Million – 1 Million | 10 Marks |
| iii. | Less than 0.5 Million | 0 Marks |

b. Annual Income tax in PKR (Past year) (10 Marks)

- | | | |
|-----|-----------------------|----------|
| 1. | Over 50,000 – 100,000 | 10 Marks |
| ii. | Less than 50,000 | 05 Marks |

c. Clientele Details (Government/Private Firms) (10 Marks)

- | | | |
|-----|-------------|----------|
| 1. | More than 5 | 10 Marks |
| ii. | Less than 5 | 07 Marks |

Note.

- Please provide documentary support/evidence regarding above categories in case of failure zero marks will be given.
- Firms/ Companies not meeting mandatory requirements will be disqualified.
- Relevant Experience with documented Proof in mentioned Machines will be preferred.

Annual Maintenance Services Contract of Machines Installed at PIA Printing Press 2022-23
Draft Agreement

Contract for Professional Services - Karachi / 2022-23

THIS CONTRACT / AGREEMENT is made on Month _____ 2022 between PAKISTAN INTERNATIONAL AIR LINES CORPORATION, a Corporation established existing and operating under PAKISTAN INTERNATIONAL AIR LINES CORPORATION ACT 1956, having its Head Office at Karachi.

(Hereinafter called CONTRACT of the OTHER PART)

WHEREAS Contractor has offered to provide engineering services for repair and maintenance of various printing machines more precisely described in the attached schedule namely Annex "A" at prices mentioned therein against each item and Where's, PIA has accepted the offer extended by the contractor on the terms and conditions incorporated hereafter.

NOW THIS DEED WITNESSETH AS UNDER:-

1. Authority of Person Signing Contract and Document

Person signing this contract or any other document forming part of this contract on behalf of the contractor shall be deemed to warrant that he has the authority to do so for the Contractor, and if on enquiry it is revealed that the person so signing had no authority to do so. PIA may without prejudice to other legal remedies cancel the contract without notice and hold the signatory liable for all costs and damages.

2. Period of Contract

This contract has come into retrospective effect from _____ and shall remain in force for a period of one year expiring on _____. This contract/agreement is extendable for two more terms on same rates, terms and conditions with mutual consent and satisfactory performance basis.

3. Termination of Contract.

. Either party can terminate this contract without assigning any reason or cause 60 days' notice to the other party. However, PIA shall have a right to terminate this contract upon giving seven days' notice in writing to contractor, in case there is any deterioration in quality of workmanship or if the Contractor violates any other terms and conditions of this contract.

. If PIA violates any provision of this Contract, the contractor may also serve a notice in writing within 7 days through registered A/D mail, notifying such default on part of PIA. If PIA FAILS TO RECTIFY SUCH DEFAULT WITHIN 30 DAY FROM THE RECEIPT OF SUCH NOTICE, THE Contractor may terminate this contract upon expiry of such 30 days default by PIA hereinabove.

. In the event where the parties hold different views and cannot amicably resolve, the matter shall be referred to the Chief HR Officer for his opinion. The opinion of the Chief HR Officer shall be final and binding on both the parties in this regard.

4 Notices

All notice requests and demands given to or made upon the parties shall be in writing posted through registered mail at the addresses set forth below:-

PIA General Manager (SCM)
Supply Chain Management,
Karachi Airport.

Contractor The Managing Director or
The Technical Services Manager

5. Schedule

For all intents and purposes, the schedule annexed herewith shall form an integral part of this contract and Contractor shall be bound to fulfill all terms and conditions stipulated therein. Any deviation from the terms and conditions incorporated in the annexed / schedule shall be deemed to violation of the contract on the part of the Contractor.

6. Prices

All the rates mentioned in annexed schedule shall remain firm and final for the duration of this Contract.

7. Payments

Payment in respect of supply/service shall be made by Manager Head Office payments, P.I.A Karachi Airport within 30 days on the submission of the pre-receipted bills /certified bills, which are to be drawn strictly in conformity with the order placed by the concerned department covering supplies/services under this contract / agreement. Payment shall be made actual services provided basis.

8. Recoveries

When any sum of money is recoverable from the Contractor due to risk purchase or any other default under this or any other contract / agreement, P.I.A, shall be entitled to deduct the amount from pending Bills of the Contractor whether due in respect of this or any other Contract / Agreement and Contractor will have no objection to the same.

9. Security / Deposit

In case if any earnest money is provided / deposited along with the tender, it will be retained as interest-free security deposit for the currency of the Contract period. This deposit may be refunded to the Contractor in case, a bank guarantee for 5% of total contract value is provided. The bank's guarantee must be countersigned by the head office of the bank and must remain valid up to 3 months after expiry of the contract period. PIA shall have lien on these fixed deposits to recover the amount / bank guarantee will however, be returned to the Contractor after having satisfactory completed the contractual obligations.

10. Sub-Letting

The Contractor shall not sub-let transfer or assign this contract or a portion / part of it to any other party without prior written permission from the PIA or else PIA shall be at liberty to cancel the contract / agreement at the risk and expenses of the Contractor.

11. Insolvency and Breach of Contract

Should the Contractor be adjudicated insolvent or made to enter into any agreement for composition with the creditors to suspend payment (for being a company be wound up, whether compulsorily or voluntarily or commit any breach of this contract herein not specially provided), PIA shall have the right to declare the contract as terminated, in which case the Contractor shall be liable to pay to PIA for any extra expenses which PIA incurs but shall not be entitled to any gain on repurchases.

12. Correspondence

The Contractor will not correspond with or approach any other authority/ persons directly or indirectly, whether the staff of PIA or OTHERWISE EXCEPT THE MANAGER and the DIRECTOR ADMINISTRATION, PIA, regarding any matter arising from this or any other contract with PIA. The Contractor may carry on correspondence with the appropriate officials of the consuming department, if so directed by purchases authorities.

13. Security of Contractor's Personnel

Only the authorized representatives of the Contractor having security passes from PIA Security will be allowed to enter the Stores /Press Building. The Security Passes will be arranged by Manager Printing Press.

14. Commission, Gifts.

Any bribe, commission, gifts or advantages given, promised or defrayed by or on behalf of the Contractor or his Partner Agent of Servant or any one of this or their behalf to any Officer, Servant, Representative or Agent of PIA relating to the obtaining or the execution of this or any other contract and also payment of any amount to be decided by the Manager Director, PIA as damages and the decision of the said Managing Director in this respect shall be final and binding on the Contractor.

15. Force Majeure

Neither party shall be liable any failure, delay in performing its obligations due to any case beyond reasonable control without limitation fire, act public enemy, war, rebellion, fire act of public enemy, war, rebellion, insurrection, fire, accident, act of God, act or state or of the judiciary.

16. Laws Governing the Contract

This Contract / Agreement shall be governed by the Laws of Pakistan.

17. Indemnity

Both parties to this agreement agree to hold each other harmless except in case of gross negligence or willful misconduct.

IN WITNESS WHEREOF THE PARTIES OF THIS CONTRACT HAVE AFFICED THEIR SIGNATURE:-

Signature
& Seal _____
Name _____
Designation: _____
For and on behalf of Pakistan
International Airlines

Witness No.1

Signature _____

Name _____
Designation: _____
C.N.I.C No. _____
Address: _____

Signature
& Seal _____
Name _____
Designation: _____
For the on behalf of
Contractor

Witness No.2

Signature _____

Name _____
Designation: _____
C.N.I.C No. _____
Address: _____

ANNEXURE "A"

This Annexure "A" forms an integral part of Contract / Agreement No.
Professional Services Karachi

Our rates for the maintenance/ service of various printing machines of PIA Printing Press Karachi are as under:

Normal WORKING Charges-PKR_____/- will be charged on an hourly basis and No visit charges shall be paid additionally and shall not be more than the amount of one-hour charges of maintenance service of respective machine. The charges to be paid only once for the service of the particular machine, PIA shall not pay the visit charges for more than one visit against the service of same machine.

Note: The above quoted rates do not include cost of any spare parts and/or repair of fabrication of parts by any workshop. The cost of any such item is to be borne by PIA additionally.

INTEGRITY PACT / DISCLOSURE CLAUSE

(To be submitted on Company's Letterhead)

Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works_____ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.

(RUPEE ONE HUNDRED NON-JUDICIAL STAMP PAPER)

General Manager Contract Management
Supply Chain Management PIA Head Office,
Karachi.
Pakistan Intentional Airlines Karachi.

Subject: **UNDERTAKING TO EXECUTE CONTRACT**

Dear Sir,

1. We / I, the undersigned tenderer do here by confirm, agree and undertake to do following in the event our / my tender for _____, is approved and accepted:-
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.
4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money held by PIA shall stand forfeited and we / I shall not question the same.

Tenderer's Signature _____

Name in Full _____

Designation _____

Address: _____

Phone / Mob # _____

Email _____

C.N.I.C. # _____

Seal _____

Date _____