

PIA

Pakistan International Airlines
Supply Chain Management
Commercial Purchases Section
Tel: 99043304
E-mail: dgmipc@piac.aero

REF: 22010303
Dated: 28-04-2022
Tender Cost: 6,000.00

To be paid vide Pay Order in the name of PIACL

M/S _____

**Subject: GREASE #3- P/N#LG_900/LG990AM*-Synthetic Lithium Grease for High RPM
& Fuel Efficient.**

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send your sealed tenders In “**Single Stage Two Envelope**” Basis addressed to General Manager Procurement, PIA Supply Chain Management Building JIAP Karachi by **18-05-2022**. The tenders may be dropped in the tender box marked as “**Tender Box Commercial Purchases**” placed at the entrance of the PIA Supply Chain Management Building latest by **10:30 hours** on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. Tenders will be opened at **11:00 hours** the same day in the presence of tenderers.

2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

EARNEST MONEY

The Tender should be accompanied by a **Pay Order** in the name of **M/ s PAKISTAN INTERNATIONAL AIRLINES** as interest free Earnest Money (Refundable) to be placed in Financial Proposal in shape of Pay Order of an amount of PKR or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract. Tender without Earnest Money shall not be considered.

SECURITY DEPOSIT

- A) Successful bidders, upon award of Contract / Purchase Order shall also be required to furnish an additional amount of PKR 4800 interest free Security deposit in shape of Pay Order or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract.
- B) PKR _____ in form of warranty Performance will be hold till the Completion of warranty as Described in Purchase Order and will be released after expiry of such warranty.

PREPARATION OF TENDER

Tender will be opened on “Single Stage two envelopes” basis. All bidders must submit **two sealed envelopes** “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of samples by PIA Management. Evaluation report uploaded on PPRA/PIA website.

Financial Proposal having following documents.

- a) The Schedule duly filled in, signed and sealed.
- b) Pay Order for Earnest Money PKR 48,000 (Refundable).

Technical Proposal having following documents.

- a) Tender Fees Pay Order of RS. 6,000 (NOT REFUNDABLE)
- b) Company profile, Copy of GST & NTN certificate and technical literature.
- c) Distributer OR Manufacturer or Stockist
- d) 03 Piece of Sample

The outer cover of envelopes should bear address of the General Manager Procurement, PIA Supply Chain Management, JIAP Karachi - Pakistan, Tender reference number, opening date and company name.

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein.

Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) The Tenderers must indicate whether its firm / company / organization etc is registered with PIA or not. If registered then specify PIA Registration number.

Inspection

Evaluation of the sample may be carried out by the Outside well known laboratory on the expense of Supplier, on the directives of Management - PIACL. All Expenses will be borne by the Vendors. Cut Pieces and Tube shape both are acceptable at the time of technical opening and shall be treated as “Quality Sample” Only. After receiving of Purchase Order

However, if found lowest, Production sample will be require in Tube shape as per specification before delivery.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to Karachi Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both in **words and figures** in Pakistan Currency. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days.
- e) Quotation must be written on PIA prescribed form otherwise Bids will not be entertained.
- f) Bids / Rates must be TYPED on Computer OR Typewriter. Hand written bids like written by a pen, pencil, marker, pointer etc will not be accepted (Only acceptable if covered with adhesive Tape) and Bid will Be REJECTED On Spot.

ACCEPTANCE OF TENDER

PIA do not pledge themselves to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening with assigning reason.

Yours truly,
For: Pakistan International Airlines

DGM (Purchases Commercial)

Encl:

- 1. Tender Schedule-A Technical Specifications
- 2. Term & Conditions

Notes : 1- Prescribed Tenders form for the subject item may be directly downloaded from PIAC / PPRA website.

Schedule 'A'

| SN | Description | Qty : | Unit Rate (Rs.) | Total |
|----|-------------|----------|--------------------|-------|
|----|-------------|----------|--------------------|-------|

| | | | | |
|----|---|-----------|---------------------|--|
| 0 | | | | |
| 1. | Grease #3-P/N#LG990/LG-990QM. Synthetic Lithium Grease from High RMPS & Fuel Efficient Make: USA OR Equivalent quality. Packing: 16-Oz OR 454 Grams/OR Standard. | 200 Kg | | |
| | | | <u>GST (if App)</u> | |
| | | | Grand Total | |

Term and Condition → Important Notes to Bidder (Mandatory)

1. Tenders will be called on Single Stage Two Envelope basis.
 - ⇒ Quoted rates must be inclusive of all GOVT Taxes; but; GST in currency separately.
 - ⇒ Vendor must rate only one rate, 02 or more rates will become bid disqualify.
2. Bidder must be the OEM / Authorised Distributer of OEM, or Direct Reseller or Dealer Of OEM can only participate.
3. Technical literature of the Offered brand along with Model must be provided with Technical Proposal.
4. Delivery shall be made at on urgent Basis with 15 days from the date Of PO, if failure, PIAC reserve the right to arrange some other source at Risk Purchase Basis.
5. All local bidders are required to submit 2% of total bid value in Financial Proposal as Earnest Money in shape of pay order.
6. All participants are required to mention all taxes & GST separately.
7. Payment term net thirty days. 10 B. Quotation must be valid for 120 days (Extendable as per Rule).
8. Item found below PIA Standard shall be rejected / returned.
9. PIA may reserve the right to increase or Decrease or cancel the requirement of any or Complete tender without any reason.

TENDERER'S SIGNATURE _____ Name _____

Tel / Cell No. _____ Email _____

GST No. _____ NTN NO. _____

SEAL _____