

**Ref: 20011993**
**Dated: 24-11-2020**
**T/ Rs : 500**
**M/s**

Kindly send your sealed Envelope on "Single Stage Single Envelope basis, quotation must be drop in the tender box marked "**Commercial Purchases**" placed in the main entrance of P & L Building, Karachi for the following item(s) latest by at1030 which will be opened at1100 hrs. Envelope containing tender, must mention **PIA Ref No.** and **Date of Opening. DT: 02-12-2020** PIA will not be responsible for any postal delay.

S#	Qty	DESCRIPTION	U . Rate	GST	Total
01	01 EA	<p><b><u>Photocopier Machine</u></b></p> <ul style="list-style-type: none"> <li>➤ User friendly operation via large LCD touch screen</li> <li>➤ Copying process: Twin laser beam scanning &amp; electro photographic printing</li> <li>➤ Resolution: 600 dpi, Multiple copy: Up to 999, Warm up time: 15/20 seconds</li> <li>➤ Memory: Standard: 128 MB , Maximum: 384 MB + 40 GB Hard Disk Drive</li> <li>➤ Paper input capacity: Standard: 2 x 500-sheet paper trays</li> <li>➤ 1 x 50-sheet bypass tray, Maximum: 3,550 sheets</li> <li>➤ Paper output capacity: Standard: 500 sheets</li> <li>➤ Maximum: 2,875 sheets, Paper size: A6 - A3 , Paper weight: Paper tray 1 &amp; 2/duplex tray: 64 - 105 g/m2</li> <li>➤ Power source: 220 - 240 V, 50/60 Hz , Power consumption: Operation: Maximum 1.37 kW</li> <li>➤ Scan speed: Maximum 52 originals per minute (MH, A4/LEF)</li> <li>➤ Resolution: Maximum 600 dpi (TWAIN: 1,200 dpi)</li> <li>➤ Bundled drivers: Network TWAIN, Scan to e-mail: SMTP, TCP/</li> <li>• Destination: Maximum 50 folders per job,</li> <li>• One Year Parts Replacement Warranty labor support</li> <li>• Training On Site</li> <li>• <b>Condition → Refurbished</b></li> <li>• CPM → Copy speed: 45 to 55 copies per minute</li> <li>• Brand : Richo or Afficho Or Equivalent</li> </ul> <p><b><u>Mandatory Requirement</u></b></p> <ol style="list-style-type: none"> <li>1. Last 3 years' experience in photocopier supplies (require previous PO mandatory)</li> <li>2. Warranty Covers Parts &amp; labor</li> <li>3. During warranty period , transportation will be borne by Vendor for rapier &amp; Maintenance</li> <li>4. Tender fee must be attached</li> <li>5. Installation &amp; Training will be done at USER Section</li> <li>6. Lowest bidder will be the one, who compliance all above requirement and specification</li> <li>7. Machine not older than last 8 years</li> <li>8. No separate charges be mentioned. Bidders must quote One rate for All Above</li> <li>9. GST be mentioned separately , if Applicable</li> <li>10. Technical data of the Machine</li> <li>11. Non Compliance of above will reject on Spot</li> </ol>			

**Tender Terms & Conditions: →**

1. They have quoted the rates *inclusive of all GOVT Taxes*; but; *GST in currency Separately*.
2. Above quantity derived from different PR receiving from different section of PIA Head Office.
3. Required / tendered quantity may increase or decrease.
4. Purchase Order will be issued as & When Required Basis
5. SCM Department (PIA) will not be held responsible for any postal delay.
6. Purchase Order will be awarded to lowest Evaluated Bidder
7. **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
8. **Validity of Quote:** Quote must be valid for **120 Days** countable from date of opening of Technical Bid.
9. **Registration of Firm:** Participated must be registered with FBR (active Tax Payer in GST) as *Importer, Distributor, Whole Seller, Stockiest, General Order Supplier*
10. **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
  - Bids / Rates must be TYPED on Computer OR Typewriter.
  - Hand written bids like written by a pen, pencil, marker, pointer etc will not be accepted and Bid will Be REJECTED On Spot.
  - Bid can also be accepted if rates are covered with Adhesive tape.
  - Non compliance of above
11. Please quote only one rate. More than one rates bid may be consider as Rejected
12. **Guarantee / Warranty:** Guarantee & Warrantee must be provided. (if Applicable)
13. **Payment Terms:** Payment terms **NTD** (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
14. **Deduction of Tax:** Income Tax will be deducted at source.
15. **Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

Yours truly,  
 For Pakistan International Airline

**DGM Purchases Commercial**

Authorized Signature of  
 Supplier with seal and Designation: \_\_\_\_\_

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