

Ref: 20010009
Dated: 25-02-2020

M/S:

Kindly send your sealed Envelope on “Single Stage Single Envelope basis, quotation must be drop in the tender box marked “**Commercial Purchases**” placed in the main entrance of SCM Building, Karachi for the following item(s) latest by at 10:30 hrs. Which will be opened at 11:00 hrs. Envelope containing tender, must mention **PIA Ref No.** and **Date of Opening. DT: 02 -03-2020** PIA will not be responsible for any postal delay.

S	Qty	Unit	Description	U Rate	GST	Delivery	Brand
01	05	EA	PAPER CLIP IMPORTED OR EQUIVALENT				
02	02	EA	CARBON PAPER DOLLAR OR EQUIVALENT				
03	04	EA	STAPLER PIN REMOVER OPAL OR EQUIVALENT				
04	40	EA	STAPLER PIN DOLLAR OR EQUIVALENT				
05	08	EA	STAPLER OPAL OR EQUIVALENT				
06	20	EA	REGISTER 200 PAGES PARAGONE OR EQUIVALENT				
07	02	EA	ATTENDANCE REGISTER PARAGONE OR EQUIVALENT				
08	10	EA	ERASER (RUBBER) DUX OR EQUIVALENT				
09	30	EA	LEAD PENCIL DOLLAR OR EQUIVALENT				
10	12	EA	SHARPENER DUX OR EQUIVALENT				
11	08	EA	BLANCO PEN WHITE DOLLAR OR EQUIVALENT				
12	10	EA	POINTER PEN BLUE DOLLAR OR EQUIVALENT				
13	10	EA	POINTER PEN BLACK DOLLAR OR EQUIVALENT				
14	06	EA	STAMP PAD INK DOLLAR OR EQUIVALENT				
15	05	EA	STAMP PAD CRYSTAL OR EQUIVALENT				
16	05	EA	COMMON PIN IMPORTED OR EQUIVALENT				
17	08	EA	SCALE STEEL LARGE IMPORTED OR EQUIVALENT				
18	08	EA	PAPER PUNC MACHINE OPAL OR EQUIVALENT				
19	10	EA	NOTE BOOK RING BINDING NOBLE OR EQUIVALENT				
20	24	EA	BOARD MARKER PERMANENT DOLLAR OR EQUIVALENT				
21	24	EA	HIGHLIGHTER DOLLAR OR EQUIVALENT				
22	200	EA	BALL PEN BLUE SIGNATURE BLU OR EQUIVALENT				
23	100	EA	BALL PEN BLACK SIGNATURE BLU OR EQUIVALENT				
24	50	EA	BALL PEN RED SIGNATURE BLU OR EQUIVALENT				
25	05	EA	HP LASER JET CARTRIDGE QTY: 02 EACH 49A QTY: 01 EACH 53A QTY: 01 EACH 35A QTY: 01 EACH 85A				
26	10	EA	TISSUE BOX ROSE PATEL OR EQUIVALENT				
27	04	EA	AIR FRESHENER SANDAL OR EQUIVALENT				

Tender Terms & Conditions: →

A. All participants are required to affirm that:

- They have quoted the rates *inclusive of all GOVT Taxes*; but; *GST Separately*.
- Required / tendered quantity may increase or decrease by **15%**.
- SCM Department (PIA) will not be held responsible for any postal delay.
- **Validity of Quote:** Quote must be valid for **120 Days** countable from date of opening of Technical Bid.
- **Note:** Participant must be an Authorized distributor, Manufacturer, dealer & General order supplier.
- **Registration of Firm:** Participated must be registered with FBR (active Tax Payer in GST) as *Manufacturer, Authorized distributor, dealer & general order supplier*.

- **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
 - **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
 - Rates on Bids must be TYPED on Computer OR Typewriter.
 - Hand written Bids like written by Pen, Pencil, Marker, Pointer etc will not be accepted and Bid will Be REJECTED On Spot.
 - **Guarantee / Warranty:** Guarantee & Warrantee must be provided. (if Applicable)
 - **Payment Terms:** Payment terms **NTD** (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
 - **Deduction of Tax:** Income Tax will be deducted at source.
 - **Bid Cancellation:** PIA reserve the right to split the order and accept or reject any tender without assigning any reason
 - **Tender Process Rs: 500/- will be applicable in shape of Pay Order Not Refundable**
- B. **Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

Yours truly,
For Pakistan International Airline

DGM Purchases Commercial

Tender Signature _____

Name _____

Cell No _____

E mail _____

GST NO _____

NTN NO _____

Seal _____

Address _____