

**Ref: 20010904**  
**Dated: 09-07-2020**

## M/S:

Kindly send your sealed Envelope on "Single Stage Single Envelope basis, quotation must be drop in the tender box marked "**Commercial Purchases**" placed in the main entrance of SCM Building, Karachi for the following item(s) latest by at 10:30 hrs. Which will be opened at 11:00 hrs. Envelope containing tender, must mention **PIA Ref No.** and **Date of Opening. DT: 13 -07-2020** PIA will not be responsible for any postal delay.

S	Qty	Unit	Description	U Rate	GST	Delivery	Brand
01	24	EA	LEAD PENCIL DOLLAR OR EQUIVALENT				
02	12	EA	NOTE BOOK RING BINDING NOBLE OR EQUIVALENT				
03	06	PKT	COLORING FLAG				
04	12	EA	STICKING NOTES				
05	24	PKT	STAPLER PIN DOLLAR OR EQUIVALENT				
06	01	KG	CLEANING COLOR CLOTH				
07	12	EA	WATER GLASS TOYO NASIC OR EQUIVALENT				
08	06	EA	TEA CUP WITH SACCUR BEST QUALITY CHINA				
09	06	EA	TISSUE BOXES ROSEPADEL OR EQUIVALENT				
10	12	EA	BOX FILE KORONA OR EQUIVALENT				
11	24	EA	BALL PEN WITHOUT CAP SIGNATURE BLU OR EQUIVALENT				
12	05	EA	SIGNATURE PEN BLUE SIGNATURE OR EQUIVALENT				

### **Tender Terms & Conditions:** →

**A. All participants are required to affirm that:**

- They have quoted the rates *inclusive of all GOVT Taxes*, but; *GST Separately*.
- Required / tendered quantity may increase or decrease by **15%**.
- SCM Department (PIA) will not be held responsible for any postal delay.
- **Validity of Quote:** Quote must be valid for **120 Days** countable from date of opening of Technical Bid.
- **Note:** Participant must be an Authorized distributor, Manufacturer, dealer & General order supplier.
- **Registration of Firm:** Participated must be registered with FBR (active Tax Payer in GST) as *Manufacturer, Authorized distributor, dealer & general order supplier*.
- **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
  - **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
  - **Rates on Bids must be TYPED on Computer OR Typewriter.**
  - **Hand written Bids like written by Pen, Pencil, Marker, Pointer etc will not be accepted and Bid will Be REJECTED On Spot.**
- **Guarantee / Warranty:** Guarantee & Warrantee must be provided. (if Applicable)
- **Payment Terms:** Payment terms **NTD** (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
- **Deduction of Tax:** Income Tax will be deducted at source.
- **Bid Cancellation:** PIA reserve the right to split the order and accept or reject any tender without assigning any reason.

**B. Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

Yours truly,  
 For Pakistan International Airline

**DGM Purchases Commercial**

Tender Signature \_\_\_\_\_  
 Cell No \_\_\_\_\_  
 GST NO \_\_\_\_\_  
 Seal \_\_\_\_\_

Name \_\_\_\_\_  
 E mail \_\_\_\_\_  
 NTN NO \_\_\_\_\_  
 Address \_\_\_\_\_