

Ref: 20012147
Dated: 25-06-2020

M/S:

Kindly send your sealed Envelope on "Single Stage Single Envelope basis, quotation must be drop in the tender box marked "**Commercial Purchases**" placed in the main entrance of SCM Building, Karachi for the following item(s) latest by at 10:30 hrs. Which will be opened at 11:00 hrs. Envelope containing tender, must mention **PIA Ref No.** and **Date of Opening. DT: 29 -06-2020** PIA will not be responsible for any postal delay.

S	Qty	Unit	Description	U Rate	GST	Delivery	Brand
01	20	EA	HIGHLIGHTER				
02	10	EA	RING FOLDER				
03	10	EA	NOTE BOOK RING BINDING				
04	02	EA	SCALE STEEL LARGE				
05	02	EA	SCALE STEEL				
06	01	EA	WIRELESS KEYBOARD & MOUSE				
07	01	EA	KEYBOARD				
08	08	EA	MOUSE PAD				
09	01	EA	STAPLER LARGE				
10	02	EA	STAPLER PIN REMOVER				
11	01	EA	STAPLER				
12	01	EA	MOUSE				
13	08	EA	PAPER WEIGHT				
14	02	EA	GUM STICK				
15	02	EA	SCISSOR				
16	01	PKT	PENCIL				
17	10	EA	SHARPENER				
18	03	PKT	COLORING FLAG				
19	04	PKT	FLAG FILE				
20	05	EA	FILE SEPARATOR				
21	05	EA	PLASTIC FILE				

Tender Terms & Conditions: →

A. All participants are required to affirm that:

- They have quoted the rates *inclusive of all GOVT Taxes* but; *GST Separately*.
- Required / tendered quantity may increase or decrease by **15%**.
- SCM Department (PIA) will not be held responsible for any postal delay.
- **Validity of Quote:** Quote must be valid for **120 Days** countable from date of opening of Technical Bid.
- **Note:** Participant must be an Authorized distributor, Manufacturer, dealer & General order supplier.
- **Registration of Firm:** Participated must be registered with FBR (active Tax Payer in GST) as *Manufacturer, Authorized distributor, dealer & general order supplier*.
- **Delivery:** Delivery must be made as per Schedule given in Purchase Order.
 - **Rejection:** Item found below PIA standard shall be rejected / returned at the cost to the vendor.
 - Rates on Bids must be TYPED on Computer OR Typewriter.
 - Hand written Bids like written by Pen, Pencil, Marker, Pointer etc will not be accepted and Bid will Be REJECTED On Spot.
- **Guarantee / Warranty:** Guarantee & Warrantee must be provided. (if Applicable)
- **Payment Terms:** Payment terms **NTD** (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
- **Deduction of Tax:** Income Tax will be deducted at source.
- **Bid Cancellation:** PIA reserve the right to split the order and accept or reject any tender without assigning any reason.

B. **Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

Yours truly,
For Pakistan International Airline

DGM Purchases Commercial

Tender Signature _____
Cell No _____
GST NO _____
Seal _____

Name _____
E mail _____
NTN NO _____
Address _____