

HIRING OF HOTEL SERVICES

FOR ACCOMMODATING PIA TRANSIT & DELAYED FLIGHT PASSENGERS AT QUETTA

INSTRUCTIONS TO BIDDERS

Pakistan International Airlines Corporation hereby invites sealed bids from eligible 2, 3, 4 & 5 star hotels to present their best offer for the provision of passenger layover services for its transit & delayed flight passengers.

Bidders are required to submit their sealed bids on or before 09Nov,2020 till1000 PStat following addresses:

District Manager Baluchistan
17 Hali Road Quetta

Phone: +92-081-9203861
uetuupk@piac.aero

TERMS AND CONDITIONS

This contract will be for three years, with **60 days Exit Clause**.

Bids will be opened the same day at **1100 hrs LT** in presence of all participating hotels who wish to attend.

Tender Opening will be based on **“Single Stage Two Envelopes Bidding Procedure”**. Accordingly, interested hotels are requested to submit a Single Package containing two separate envelopes titled as **“Technical Proposal”** and **“Financial Proposal”**. The **“Technical Proposal”** shall have all details of Offers without Rates while **“Financial Proposal”** shall contain Rates only.

Initially, only the envelope marked as **“Technical Proposal”** will be opened and Technical Evaluation/ Site Inspection will be carried out thereafter.

After technical evaluation, the **“Financial Proposal”** will be opened publicly at a time and date that will be communicated through email or phone to the technically qualified hotels well in time.

The **“Financial Proposal”** of hotels found technically non-qualified will be returned Un-opened to the respective bidders.

PIA will be at liberty to revise the requirement or annul the whole tender proceedings at any stage.

No tender will be entertained after expiry of the aforesaid date & time. PIA will not be responsible for postal delays or any other reason.

PIA reserves the right to reject any tender in part or full after assigning a reason, however PIA will not be required to justify the grounds of rejection.

Request for Proposal							
Specifications				YES	NO		
Mandatory/Complimentary Services				Buffet Breakfast OR Any One Buffet Meal Per Room Night			
				Internet/Wi-Fi facility IN ROOM, 24 hours basis			
				Once PIA contacts the hotel for providing accommodation to passengers, the hotel shall be obligated to provide its own accommodation			
				Unless decided between PIA and the hotel passengers will not be accommodated at any other place on behalf of the hotel.			
				One meal will be complimentary if passenger is checked in after breakfast time			
				Allocation of room shall be single occupancy; however, adjustment can be made in case family or group of passengers.			
Taxes		10		Room Rates include Taxes			
Transport		10		Room Rates include Transport from Airport to Hotel and vice versa.			
Conformance To Specifications	Suitability Of Location		10	10	Within 10 Km from airport		
			Marks	5	More than 10 Km from Airport		
	Valid Certification		06	Marks	6	5 star	
					4	4 star	
					2	2 & 3 star	
	Special Persons Arrangement		05	Marks	2	Lift	
					1.5	Wheelchair	
					1.5	Ramp	
	Hotel Amenities		08	Marks	2	Tooth Brush & Paste	
					1	Shaving Kit	
					2	Shampoo & Conditioner	
					1	Comb	
1					Soap		
1					Body lotion		

	No of Rooms Available	10 Marks	10	More than 40 rooms	
			5	Up to 40 rooms	
	Other Specification	06 Marks	1	Temperature/Humidity Control (Individual Rooms)	
			1	Allocation on higher floors with lowest noise level, situated away from in-house clubs etc	
			1	Fridge	
			1	To make available the services of a Doctor to handle any medical emergency. The hotel shall invoice PIA for medical charges so incurred.	
			1	Pakistani News and Entertainment TV Channels	
			1	Any Other Complimentary Service	
	Hygiene Standards of the hotel	05 Marks	1	Environmental hygiene	
			1	Floors and floor coverings	
			1	Bedding	
			1	Common facilities and public toilets	
			1	Personal hygiene of staff	
	Security	05 Marks		Security	
	laundry Services	03 Marks		24 hours Service	
	Restaurant	07 Marks		24 hours Service	
	Past History Of Accommodating PIA Or Other Airline's Passengers	15 Marks	8	Accommodating PIA Passengers	
7			Accommodating Other Airlines Passengers		

Marks Obtained=

Total Marks=100

Passing Marks=70

Request for Proposal Short Layover with in 12hours						
Specifications				YES	NO	
Mandatory/Complimentary Services				Buffet Breakfast OR Any One Buffet Meal Per Room Night		
				Internet/Wi-Fi facility IN ROOM, 24 hours basis		
				Once PIA contacts the hotel for providing accommodation to passengers, the hotel shall be obligated to provide its own accommodation		
				Unless decided between PIA and the hotel passengers will not be accommodated at any other place on behalf of the hotel.		
				One meal will be complimentary if passenger is checked in after breakfast time		
				Allocation of room shall be single occupancy; however, adjustment can be made in case family or group of passengers.		
Taxes		10	Room Rates include Taxes			
Transport	10		Room Rates include Transport from Airport to Hotel and vice versa.			
Conformance To Specifications	Suitability Of Location	10 Marks	10	Within 10 Km from airport		
			5	More than 10 Km from Airport		
	Valid Certification	06 Marks	6	5 star		
			4	4 star		
			2	2 & 3 star		
	Special Persons Arrangement	05 Marks	2	Lift		
			1.5	Wheelchair		
			1.5	Ramp		
	Hotel Amenities	08 Marks	2	Tooth Brush & Paste		
			1	Shaving Kit		
			2	Shampoo & Conditioner		
			1	Comb		
			1	Soap		
			1	Body lotion		
	No of Rooms Available	10 Marks	10	More than 40 rooms		
5			Up to 40 rooms			
Other Specification	06 Marks	1	Temperature/Humidity Control (Individual Rooms)			
		1	Allocation on higher floors with lowest noise level, situated away from in-house clubs etc			
		1	Fridge			

		1	To make available the services of a Doctor to handle any medical emergency. The hotel shall invoice PIA for medical charges so incurred.	
		1	Pakistani News and Entertainment TV Channels	
		1	Any Other Complimentary Service	
Hygiene Standards of the hotel	05 Marks	1	Environmental hygiene	
		1	Floors and floor coverings	
		1	Bedding	
		1	Common facilities and public toilets	
		1	Personal hygiene of staff	
Security	05 Marks		Security	
laundry Services	03 Marks		24 hours Service	
Restaurant	07 Marks		24 hours Service	
Past History Of Accommodating PIA Or Other Airline's Passengers	15 Marks	8	Accommodating PIA Passengers	
		7	Accommodating Other Airlines Passengers	

Marks Obtained=

Total Marks=100

Passing Marks=70

FINANCIAL BID DOCUMENT

Hotel Name						
Single Bed	Double Bed	Breakfast	Lunch	Dinner	Refreshment	Complete package for 24 hours stay