

Ref: GMCM/Jed / KSA/ Legal Services/2020

Date: December 28, 2020

INVITATION TO BID AND INSTRUCTIONS TO TENDERERS
FOR HIRING OF LEGAL CONSULTANCY SERVICES REQUIRED IN KSA

PIACL intends to invite sealed tenders/quotations from legal consultancy Services/Firms registered to provide legal consultancy services in the KSA. The services are required on following anticipated Scope of work /ToRs.

Services of Law firm are required for review and guidance on dispute between PIACL and its Ex Sponsor for the following anticipated scope of work.

- 1-Review of the documents provided by M/s PIACL.
2. To Provide legal advice on PIA's claim against the Ex Sponsor (Especially for settlement of employee gratuity).
- 3-To Suggest action plan on the next course of action on the issue.
- 4-To attend meeting with PIA team pertaining to disputed claim.

SUBMISSION OF TENDER:

You are required to send sealed tenders to the following mailing addresses:

Country Manager Office
Pakistan International Airlines
SKAB Center, Annex Movenpick Hotel
Madinah Road, Mushrefah, Jeddah 23332, Kingdom of Saudi Arabia
Tel: +966-12-6614932, 6614934 & 6614814

All bids/quotations must reach on/ before **14-01-2021** latest by 1030 hrs local time. You may also send your tenders through courier service/ registered mail addressed as above which must reach before the closing date and time mentioned above. Tenders will be opened at 1100 hrs the same day in the presence of tenderers. All queries/clarifications on these tender documents should be referred to our email address: JEDABPK@piac.aero, JEDGAPK@piac.aero, before the opening of the bids. Bids received after stipulated date and time shall not be considered. The corporation will not be responsible for postal delays. The decision of PIA Management in this respect shall be final and binding

Tenders are called on "Single Stage One Envelope" basis.

PRICES

- 1) The Fee/Charges must be stated in words and figures in Saudi Riyals.
- 2) The Fee/Charges mentioned in the tender will be treated as firm till the completion of contract period/Services.

Bids/ rates must be valid for 120 days.

Contract Period will be 06 months (extendable) .

Acceptance of Tender

PIA reserves the right to extend, amend, reject any bid or annul the whole proceeding in line with PPRA rules.

Evaluation Criteria for Hiring of Legal Services
Dispute on the Claim with Sponsor

Technical Criteria (100 Marks total weightage of Technical Score is 30%)

- 1) Legal Firm registered in KSA, authorized to provide legal consultancy services.
Mandatory
- 2) Experience in Legal Consultancy Services (Marks 25)

Less than 5 Years	5 to 10 Years	More than 10 Years
10	20	25
- 3) Number of Clients. (Marks 25)

10 to 20	20 to 30	More than 30
15	20	25
- 4) Experience in Dispute resolution with KSA based Sponsor (50 Marks)

1 TO 3 CASES	4 TO 10	More than 10 Cases
20	40	50

Financial (100 Marks total weightage of Financial Score is 30%)

Lowest bidder will get 100 Marks, other bidders will get the proportionate Marks in relation to lowest bidder. Example: (A) Quotes SAR 110 (B) Quotes 120
A will get 100 Marks and B will get $(110/120)*100=92$ Marks

Quotes of bidders obtaining less than 60 marks (Technical + Financial) will not be considered.