

**HIRING OF HOTEL/ HOTEL MANAGEMENT SERVICES FOR PIA'S DELAY AND DISRUPTED FLIGHTS
PASSENGER AT MED IN KSA**

PIACL requires hotel/hotel management accommodation services from 2, 3, 4 and 5 star hotels for accommodating the delay and disrupted flights having passengers of premium economy and economy class at Madinah station.

Required detailed specifications can be downloaded from PIA website:

<https://www.piac.com.pk/corporate/sales-procurement/tenders> or PPRA website: www.ppra.org.pk.

Sealed offers should be submitted on or before 11:00 HRS Lt. on 19/04/2022 in the manner prescribed in the document at the airport office of PIA. No offer will be entertained after expiry of specified date/time. PIACL will not be responsible for any postal delays and reserves the right to reject or cancel one or all tenders. The tender will be opened at 12:00 HRS LT on 19/04/2022.

Tender Submission & Opening Address:

**Station Manager Office
Pakistan International Airlines
Prince Mohammad Bin Abdul-Aziz International Airport
Medina Office # G2513,
Kingdom of Saudi Arabia
TEL: +966-14-8139920**

TERMS AND CONDITIONS

This contract will be for three years, with **60 days Exit Clause**.

Bids will be opened the same day at **1200 hrs LT** in presence of all participating hotels who wish to attend.

Tender Opening will be based on **“Single Stage Two Envelopes Bidding Procedure”**. Accordingly, interested hotels are requested to submit a Single Package containing two separate envelopes titled as **“Technical Proposal”** and **“Financial Proposal”**. The **“Technical Proposal”** shall have all details of Offers without Rates while **“Financial Proposal”** shall contain Rates only.

Initially, only the envelope marked as **“Technical Proposal”** will be opened and Technical Evaluation/ Site Inspection will be carried out thereafter.

After technical evaluation, the **“Financial Proposal”** will be opened publicly at a time and date that will be communicated through email or phone to the technically qualified hotels well in time.

The **“Financial Proposal”** of hotels found technically non-qualified will be returned Un-opened to the respective bidders.

PIA will be at liberty to revise the requirement or annul the whole tender proceedings at any stage.

No tender will be entertained after expiry of the aforesaid date & time. PIA will not be responsible for postal delays or any other reason.

PIA reserves the right to reject any tender in part or full after assigning a reason, however PIA will not be required to justify the grounds of rejection.

| Request for Proposal | | | | | | | |
|---|------------------------------------|----------|--------------------------|--|--|-----------|--|
| Specifications | | | | | YES | NO | |
| Mandatory/Complimentary Services | | | | | Buffet Breakfast OR Any One Buffet Meal Per Room Night | | |
| | | | | | Internet/Wi-Fi facility IN ROOM, 24 hours basis | | |
| | | | | | Once PIA contacts the hotel for providing accommodation to passengers, the hotel shall be obligated to provide its own accommodation | | |
| | | | | | Unless decided between PIA and the hotel passengers will not be accommodated at any other place on behalf of the hotel. | | |
| | | | | | One meal will be complimentary if passenger is checked in after breakfast time | | |
| | | | | | Allocation of room shall be single occupancy; however, adjustment can be made in case family or group of passengers. | | |
| Taxes 10 | | | Room Rates include Taxes | | | | |
| Transport | | 10 | | Room Rates include Transport from Airport to Hotel and vice versa. | | | |
| Conformance To Specifications | Suitability Of Location | 10 Marks | 10 | Within 10 Km from airport | | | |
| | | | 5 | More than 10 Km from Airport | | | |
| | Valid Certification | 06 Marks | 6 | 5 star | | | |
| | | | 4 | 4 star | | | |
| | | | 2 | 2 & 3 star | | | |
| | Special Persons Arrangement | 05 Marks | 2 | Lift | | | |
| | | | 1.5 | Wheelchair | | | |
| | | | 1.5 | Ramp | | | |
| | Hotel Amenities | 08 Marks | 2 | Tooth Brush & Paste | | | |
| | | | 1 | Shaving Kit | | | |
| | | | 2 | Shampoo & Conditioner | | | |
| | | | 1 | Comb | | | |
| 1 | | | Soap | | | | |
| 1 | | | Body lotion | | | | |

| | | | | |
|--|----------|----|--|--|
| No of Rooms Available | 10 Marks | 10 | More than 60 rooms | |
| | | 5 | Up to 40 rooms | |
| Other Specification | 06 Marks | 1 | Temperature/Humidity Control (Individual Rooms) | |
| | | 1 | Allocation on higher floors with lowest noise level, situated away from in-house clubs etc | |
| | | 1 | Fridge | |
| | | 1 | To make available the services of a Doctor to handle any medical emergency. The hotel shall invoice PIA for medical charges so incurred. | |
| | | 1 | Pakistani News and Entertainment TV Channels | |
| | | 1 | Any Other Complimentary Service | |
| Hygiene Standards of the hotel | 05 Marks | 1 | Environmental hygiene | |
| | | 1 | Floors and floor coverings | |
| | | 1 | Bedding | |
| | | 1 | Common facilities and public toilets | |
| | | 1 | Personal hygiene of staff | |
| Security | 05 Marks | | Security | |
| laundry Services | 03 Marks | | 24 hours Service | |
| Restaurant | 07 Marks | | 24 hours Service | |
| Past History Of Accommodating PIA Or Other Airline's Passengers | 15 Marks | 8 | Accommodating PIA Passengers | |
| | | 7 | Accommodating Other Airlines Passengers | |

Marks Obtained=

Total Marks=100

Passing Marks=70

FINANCIAL BID DOCUMENT

| Hotel Name | | | | | | |
|------------|------------|-------------------------|-------|--------|-------------|---------|
| Single Bed | Double Bed | Complimentary Breakfast | Lunch | Dinner | Refreshment | Remarks |
| | | | | | | |